

Neptune City Housing Authority

Meeting Minutes

November 17, 2022

Call to order

Authority Chairman Michael Shafai called to order the special meeting of the Neptune City Housing Authority at 6:00 p.m. on November 17, 2022, at the Neptune City Borough Hall Mayor and Council Chambers, 106 West Sylvania Avenue, Neptune City, N.J.

Pledge of Allegiance

The Pledge of Allegiance was stated.

Open Public Meetings Act

Chairman Shafai informed that notice of the meeting was given in compliance with the Open Public Meetings Act.

Roll Call

Authority Attorney Aikins called the roll, and the following persons were present: Chairman Shafai, Vice Chairman Adcock, Commissioner Jardine, Commissioner Farry and Commissioner Clark. Executive Director Cook was present.

Minutes

The Meeting Minutes of the meeting held on October 12, 2022 were approved on a motion by Vice Chairman Adcock, seconded by Commissioner Jardine. Commissioner Clark abstained.

Regular Session

Executive Director Cook gave a report and shared as to the following items:

- The laundry room improvements were completed, and the room opened on November 1st. He shared that this was a well-executed project and has met with great approval from the residents.
- The small outbreak of COVID among residents has subsided. The Community Room will be sanitized and then opened for resident use.
- Parking signs in the resident parking lot are up and have deterred non-authorized use.

Building/Grounds Committee

No report.

Finance Committee

No report, and Vice Chairman Adcock advised that the 2021 Audit Report will be presented by the Authority Auditor at the December 14, 2022, meeting.

Regular Bills

On a motion by Commissioner Jardine, seconded by Commissioner Farry, the Commissioners unanimously approved the regular bills.

Unfinished Business

None.

New Business

Executive Director Cook advised that the 2023 Budget is ready for introduction. On a motion by Vice Chairman Adcock, seconded by Commissioner Clark, the Resolution Introducing the 2023 Budget was unanimously approved and will be listed for public hearing and second vote at the December 14, 2022 meeting.

Public Portion

Residents complimented the Commissioners and Executive Director on the new laundry room, noting the larger machines and that it was very nice.

Good of the Authority

None.

Executive Session. On a motion by Vice Chairman Adcock, seconded by Commissioner Jardine, the Commissioners resolved to go into Executive Session to discuss a legal and personnel matter. The vote was unanimous, and the Executive Session began at 6:15 p.m. Regular Session resumed at 6:19 p.m. on a motion by Vice Chairman Adcock, seconded by Commissioner Jardine, with all Commissioners voting in favor.

Adjournment

On a motion by Commissioner Clark, seconded by Commissioner Jardine, the meeting was adjourned at 6:19 p.m.